

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
Armed Forces Tribunal Regional Bench, Kochi

Phone : 0484-2217625
email : aftkochi@yahoo.co.in

Bristow House,
K.J.Herschell Road,
Kochi – 682 001.
Date: 30-07-2025

AFT/RBK/E-1/2022

CIRCULAR

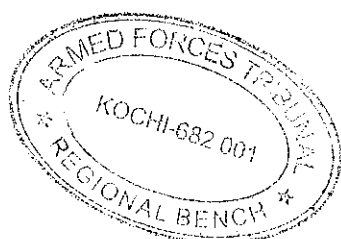
1. Applications are invited from the eligible candidates, who fulfill the eligibility criteria mentioned below, for engagement as Consultants in the Armed Forces Tribunal, Regional Bench, Kochi for a period of six months or till the post is filled up by regular mode of appointment/recruitment whichever is earlier, at a fixed monthly remuneration given against the post :-

Sl. No	Name of post	No of Posts	Monthly consolidated remuneration	Eligibility Conditions
1	Consultant (Steno-grapher Grade-II)	01 (One)	Rs. 30,000/-	Persons worked under Central Government or State Government or Supreme Court or High Court or Subordinate Court or Statutory / Autonomous bodies having pensionary benefits: (a) who held (i) analogous post (Pay Matrix Level-4 in Pay Matrix (Rs 25500-Rs 81100)) on regular basis in the parent cadre or department; possessing the following qualifications : (b) Essential: (i) 12th Class pass or equivalent from a recognised Board or University & Knowledge in Typewriting (English)@ speed of 40 w.p.m and Shorthand (English) @80 w.p.m <u>Short Hand Dictation</u> – 10 minutes @speed of 80 words per minute. <u>Transcription</u> – Within 50 minutes (English) (ii) Computer Training course of atleast six months duration.

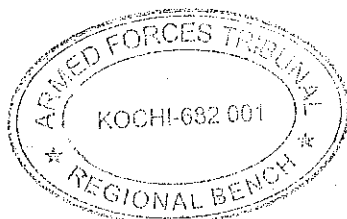
2. Consultant should be well acquainted with the functioning of the Central Government or its departments and various rules/regulations issued by the Central Government, from time to time.

3. Apart from the monthly consolidated remuneration as mentioned above, subject to TDS, Consultants shall not be entitled to any kind of allowance such as Dearness Allowance, Conveyance Allowance, House Rent Allowance, or any other facilities like Residential Accommodation, Personal Staff, Transport, CGHS and Medical Reimbursement etc.

4. Consultants to be engaged on full time basis shall not be permitted to take up any other assignment during the period of their consultancy in the Armed Forces Tribunal, Regional Bench, Kochi.



5. Consultants shall be eligible for 1.5 days leave for each completed month of his/her term as Consultant on prorata basis.
6. The engagement of Consultants is purely contractual in nature for a period of six months.
7. The engagement of Consultants can be terminated at any time without assigning any reason whatsoever. However, if the Consultant is not willing to work for any reason whatsoever, he / she will have to give at least one month's notice to the office. The decision of the HoD shall be final in all respects.
8. Consultants shall follow the normal working hours as prescribed from 09.30 am to 5.30 p.m. However, as per exigencies they may be required to sit late to complete the time bound work.
9. Maximum age limit for engagement as Consultant shall not exceed 65 years as on the closing date of receipt of application.
10. The applications in the prescribed proforma (Annexure 1) of the eligible candidates, who meet the criteria, should reach **the Registrar, Armed Forces Tribunal, Regional Bench, Bristow House, K.J.Herschell Road, Kochi-682001** latest by **14-08-2025** alongwith copies of PPO and other testimonials / certificates in support of their candidature.
11. The applications received without supporting documents, photograph, unsigned and incomplete in any manner or if any information furnished is found false or if applicant has suppressed any material information, shall be rejected summarily.
12. No TA/DA shall be paid to the candidates for appearing in the interview.




(K.R.JayaprakashNarayanan)
Registrar (Consultant)

Enclosure – Annexure 1.

Distribution :-

- (1) The Principal Registrar, Armed Forces Tribunal, Principal Bench, New Delhi.
- (2) The Notice Board, AFT, Kochi.
- (3) Office copy.

ANNEXURE-1

APPLICATION FOR CONSULTANTS
(FOR THE POST OF TRIBUNAL OFFICER)

Latest photograph
duly self attested

1.	Name in Full (BLOCK LETTERS)	
2.	Fathers' Name	
3	Address for Correspondence with Pincode	
4	Mobile No. & email id	
5.	Date of Birth (Age as on closing date of receipt of application).	
6	Date of Superannuation from Govt. Service.	
7	Designation and post at the time of retirement	
8	Name and address of last office from where retired.	
9	Basic pension drawn (PPO Copies to be attached)	
10	Last pay drawn at the time of retirement	
11	Pay Level as per Pay Matrix of 7 th CPC at the time of retirement.	
12	Educational Qualification	
13	Brief particulars of work experience in Govt. Service for the last 10 years.	

(Attach a separate sheet as per following format

Ministry/Department/Organization	Post Held	Period	Nature of Work

14	Details of present employment (Whereever applicable)	
15	Additional relevant Information, if any, in support of your suitability for the said engagement (attach a separate sheet, if necessary)	

I, _____ son / daughter of _____ hereby declare that all the statements in this application are true and complete to the best of my knowledge and belief. I afurther declare that I was clear from vigilance angle at the time of retirement. I have read this document and ready to accept the terms and conditions of engagement of consultants. I also understand that action against me will be taken by the concerned authorities, if any of the information given is found to be false or found guilty of any type of misconduct.

Place :
Date:



(Signature of Candidate)
Name _____